

## **Covering Letter (SAMPLE ONLY)**

Ref: CX###

WR#

DD/MM/YYYY

Dear Sir/Madam

Subject: Configuration of Installation e.g.: 500 kVA with NIL, Partial (kW) or Full Export Stand-by or Continuous Parallel Generator – **Project Name, Location**

Please find attached our submission for the above-mentioned project.

This letter is to certify that as a Registered Professional Engineer of Queensland and by virtue of my training and experience, the submission documentation issued together with this letter complies with the requirements of the latest revisions of the following:

- Site Specific Enquiry Response
- STNW1174 Version [#] - Standard for LV Embedded Generating Connections, including the relevant standards applicable to this installation therein
- Queensland Electricity Connection Manual Version [#]

In addition to the above, the following documents have been submitted as part of the application:

- Network connection diagram (signed by RPEQ)
- Protection line diagram including inverter and grid protection relay and generator details; make, model, settings, and instrument transformer details (signed by RPEQ)
- DNSP Approved Grid Protection Relay- Name, Make and Model (list available on DNSP Website)
- Machine impedance characteristics
- Synchronisation Operational sequences (On loss of supply, on mains restoration, and testing sequences)
- Generator Technical Data sheet
- Voltage Rise Calculations -the EG System has been designed so that there is a maximum 2% voltage rise from the EG System to the Connection Point
- Details of interlocking schemes, if relevant.

Should you have any queries, please contact the undersigned.

*Signed*

**RPEQ Engineer Name and Registration Number**

**Professional Title**

**Company Name**

**Company Address**

**Contact Details**